



**NOW HIRING**

## **SUBSTITUTES...**



**Teachers, Aides (educational, special education, health), Student Activity Monitors, as well as Food Service, Custodians, and Secretaries, Receptionists, Attendance Clerks and Bus Drivers.**

**Want to be a part of the Loveland School Community, choose your work days, choose the buildings where you work, and earn a little extra money?**

## **We will be happy to help you with this process**

Go to: <http://www.lovelandschools.org/EmploymentOpportunities.aspx>

Click on SUBSTITUTE, and then scroll down to the application link for the position you wish to apply for.

Click on APPLY and follow the directions presented to complete the online application.

## **Do you already have a Teaching or Substitute Teaching license?**

If you currently have a Teaching or Substitute Teaching license issued by the Ohio Department of Education and current BCI & FBI Background results (less than 12 months old), we can process your employment paperwork in 3-5 business days.

As a substitute teacher with Loveland City Schools, you will earn competitive pay while enjoying a flexible schedule.

**PAYRATE:** The per diem pay for sub teachers is \$85.00 per day.

**REQUIREMENTS:** No experience needed but previous teaching experience is a plus.



### **Want to become a Substitute Teacher?**

Utilize your Bachelor's Degree to obtain your sub teaching license. You will need an official copy of your college/university transcript and a successfully completed background check, both Ohio and FBI fingerprint background screen.

The background check may be obtained by contacting our HR office at 513-683-5600. The district offers the service of performing the background checks, but will require the individual substitutes to pay the \$46 fee for processing; [\$22 for BCI (Ohio) and \$24 for FBI (National)]. Payment may be cash, check or money order only.

You can look up the requirements for licensure with the Ohio Department of Education at

<http://education.ohio.gov/Topics/Teaching/Educator-Licensure/Audiences/Substitute-Licensure>

**Substitute Health Aides are needed:** Applicants should have an RN or LPN license

